



# ADAM J. BURKHOLDER

Management, Compliance, and  
Investigations Professional

To: State of Nevada  
Department of Sentencing Policy

Greetings:

After reading the position description on the State of Nevada's website for the Department of Sentencing Policy's current opportunity for the Executive Director, I believe that my background in public service, leading teams, instruction, and experience with managing sensitive investigations would be a great fit for the position.

As the Director of Workplace Violence Prevention with UC Davis Health, I lead a multi-disciplinary team that takes an innovative approach to mitigating acts of violence in the healthcare setting. I also chair advisory councils to gain clinical input prior to deploying these new approaches. I support my team and encourage bold, strategic thinking to set a new standard for workplace violence prevention in healthcare settings. These efforts have been recognized through the state of California and recently in a national publication.

I have experience with representing my department in both government and public forums and I am comfortable with fielding stakeholder and constituent questions and providing objective answers which will be well aligned with the expectations and goals of the organization. I have a history of cultivating key governmental and private entity partnerships in the interest of furthering organizational goals and enhancing programs that I manage.

My involvement with organizational strategic planning, quality improvement projects, and leading research projects addressing social equity and cultural issues have been well received and valued. Previously as a Supervising Healthcare Investigator, I was credited with reducing the number of cases that exceeded statutorily set timelines by 80.2%.

I have developed and facilitated several lesson plans, learning materials, and complete curriculums for collegiate level courses of which I personally instructed in the fields of Psychology and Criminal Justice. I was also tasked with reviewing a newly formed diversity and inclusion workgroup. After interviewing staff members, I made selections to this workgroup from my own staff and recommendations from other sections. My work in the investigative field has led to praise from colleagues and administrative staff, as well as legal staff that present my cases.

Thank you in advance for your time and consideration and I hope to speak with you soon.

Sincerely,

Adam J. Burkholder, M.A.



## ADAM J. BURKHOLDER

Management and Investigations  
Professional

### OBJECTIVE

I am a seasoned leader in federal, state, and local government investigations. I am also an experienced instructor utilizing multimodal approaches and adult learning theories. I am seeking an exciting new opportunity that can benefit from my expertise and supports my strive for professional growth.

### CERTIFICATIONS

- Nevada POST (Advanced)
- Prosci Change Management Practitioner
- Instructor- Non-Violent Crisis Intervention

### AWARDS

Storey County Sheriff's Office Deputy of the Year Award for Outstanding Service- December 2012

### VOLUNTEER ACTIVITIES

- Western Nevada Medical Reserve Corps 2009-2014
- Special Olympics of Nevada- Volunteer and Coordinator 2010-2014
- WeCare of Storey County- Coordinator 2011-2014

## EDUCATION

**The Chicago School of Professional Psychology** July 2014  
Master of Arts- Psychology (Organizational Psychology Emphasis)  
Thesis topic- Efficacy of VA Services Offered to Homeless Veterans

**Arizona State University** April 2013  
Bachelor of Science- Family and Human Development  
Minor in Sociology  
Academic recognition- Cum Laude

## WORK EXPERIENCE

**Director, Workplace Violence Prevention- University of California, Davis**  
October 2019-Present

- Manage the team operations of a comprehensive WPVP program, including compliance, investigations, and staff training
- Develop innovative methods for preventing violence against healthcare staff using proven best practices, research, and multi-disciplinary workgroups
- Facilitate threat assessment sessions to identify and intervene on emerging threats against staff and the facility
- Analyze data, maintain databases, and prepare reports for Executive Committees aimed at reducing violence against staff.
- Identify, propose, and author changes to University practices, policies and procedures to maintain compliance with regulatory entities and ensure best practices
- Conduct & review internal personnel investigations and document findings

Reason for leaving: Still employed

**Supervising Investigator- Washington Medical Commission**  
November 2017-October 2019

- Coordinated the daily operations of a high-performing investigative unit
- Supervised a team of 10 Health Care and Clinical Health Care Investigators
- Provided training and ongoing guidance to the investigative team.
- Enacted protective measures for complainants that hold Whistleblower status and research patient complaints against clinicians
- Conducted internal fact-finding investigations following Just Cause Standards

Reason for leaving: Relocated to CA

**SIU Enforcement Officer- Washington Liquor & Cannabis Board**  
April 2015- October 2017

- Collected and analyzed financial documentation for investigative review
- Conducted complex investigations based on complaint allegations
- Regulated, analyzed, and enforced criminal and administrative statutes
- Authored administrative and criminal reports for prosecution

Reason for leaving: Promoted to supervisor position

**Deputy Sheriff- Storey County Sheriff's Office**  
September 2008- July 2014

- Investigated, analyzed, and enforced criminal and civil matters
- Hosted "Business Watch" and other community programs
- Introduced and developed curriculum for offender rehabilitation program
- Instructed courses at the Peace Officer academy

Reason for leaving: Began mental health counseling internship

**Correctional Officer- State of Nevada**  
January 2007-September 2008

- Investigate criminal conduct in custodial settings

Reason for leaving: Accepted position with Storey County

*\*Full work history available upon request*

## REFERENCES

Judge Kenneth Quirk  
Eastline Justice Court

Sheriff Gerald Antinoro  
Storey County Sheriff's Office

Rick Glein, JD  
Washington Medical Commission

Glenn Glasgow  
University of California



## STOREY COUNTY SHERIFF'S OFFICE

Gerald Antinoro  
**Sheriff**

July 7, 2014

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Letter of Reference

**RE: Adam Burkholder**

To Whom It May Concern:

I have known Adam since 2008 when he came to work for the Storey County Sheriff's Office. In this time, I have watched Adam in the service he provides to the community and have found him to be stellar in his delivery. He has truly been an asset to our organization.

Adam has demonstrated true altruism and empathy to all he serves. He embodies the essence of community policing and seeks to prevent problems, providing assistance to those he serves. Over the years of working together, I have seen Adam do this time and again in all that he does. He brings a wealth of education and experience to anything he sets his hand to, yet remains open to new experiences.

While I could go on and on regarding Adam's abilities, I believe you have an understanding at this point. Adam is a conscientious young man who applies himself diligently to his chosen pursuits. While it is truly a loss for this organization, Adam will undoubtedly provide dimension and benefit to any organization with whom he connects. If I may ever be of assistance or provide any additional insight into Adam's ability, please do not hesitate to contact me.

Sincerely,

A blue ink signature of Gerald Antinoro, written in a cursive style.

Gerald Antinoro  
Sheriff



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To whom it may concern:

I am sending this correspondence in reference to Adam Burkholder, a professional co-worker whom I have known since 2008, when he applied for employment at the Storey County Sheriff's Office for Deputy Sheriff. As a perspective employee, I was assigned to conduct Adam's pre-employment background investigation. I conducted the inquiry into Adam's background and determined that Adam's personal life and character were of the highest standards. Adam was subsequently offered employment wherein Adam has become a trusted employee who has proven to be an asset to our agency.

As a Deputy Sheriff, Adam has established a stellar reputation with members of the community. Adam has participated in community policing programs and is fully aware of the needs of the community. Adam clearly recognizes the Sheriff's goals and mission to which Adam exemplifies and exceeds the standards of a Storey County Sheriff's Deputy. Adam's performance has been so outstanding that he was awarded the 2012 Deputy of the Year honor.

As a faculty member of the Western Nevada College and an instructor of criminal justice courses, Adam was appointed as my teaching assistant in 2012 and Adam has instructed several of my criminal justice courses. Adam has also instructed at the Western Nevada College Law Enforcement academy. Adam has an outstanding classroom presence and has demonstrated strong classroom leadership character.

I fully recommend Adam as an employee for your agency. Adam is a truly outstanding person, instructor, and peace officer. I am certain he will be a dedicated asset to any endeavor he chooses to pursue.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Quirk".

Kenneth Quirk, M.A.  
Sergeant





## Washington State Liquor and Cannabis Board

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Letter of Recommendation

**RE: Adam Burkholder**

To Whom It May Concern:

I have known Officer Burkholder since 2014 when he came to work for the Washington State Liquor and Cannabis Board's Enforcement Division. In 2016 Adam transferred to the Marijuana Unit as a member of my team. In this time, I have watched Adam in the service he provides to the community and have found him to be exceptional in his delivery. He is an exemplary officer and was a pleasure to supervise.

Adam quickly established himself as a leader among his peers. He is not daunted by complex investigations in which he has uncovered money laundering, fraud, diversion of marijuana, etc. Officer Burkholder's ability to interpret and apply complex areas of law exceeds that of his fellow officers. He is a first-rate investigator who is admired by all who work with him. Adam's case reports are among the best I have ever read. He brings a wealth of education and experience to anything he sets his hand to, yet remains open to new experiences.

While there is much more to be said about Adam's abilities, I believe you have an understanding at this point. Adam is an outstanding law enforcement officer. While it is truly a loss for this agency, Adam will undoubtedly provide dimension and benefit to any organization with whom he connects. If I may be of assistance or provide any additional insight, please do not hesitate to contact me.

Joshua L. Bolender, Lieutenant  
Washington State Liquor and Cannabis Board  
Enforcement Division – Marijuana Unit



*LCB Mission: "Promote public safety and trust through fair administration and enforcement of liquor, tobacco and marijuana laws."*